

# Regular Meeting of the Dorset Select Board

## December 11, 2013 ~ Minutes

Present: Chris Brooks (Chairman), Marge Freed, Mike Connors, Michael Oltedal, Steve Jones

Absent:

Also, present: R. Gaiotti (Town Manager), Anna Barvini (Manchester Journal), Jim Mirenda, Marilyn Kinney, Danny Pinsonault, Sandy Pinsonault

C. Brooks, Chairman, called the meeting to order at 7:00 p.m.

### Approve Minutes of November 19, 2013 & December 5, 2013

M. Connors moved and M. Freed seconded to approve the November 19, 2013 minutes as presented. Motion carried 3-0. (M. Oltedal & S. Jones abstained)

M. Freed noted that on the December 5, 2013 minutes the motion to endorse the Memorandum of Understanding between the Dorset and Manchester Select Boards was made by M. Freed and seconded by M. Connors. M. Oltedal moved and S. Jones seconded to approve the December 5, 2013 minutes as amended. Motion carried 5-0.

### Public Comment

J. Mirenda expressed his support for the portable speed sign as it would address speeding in Town especially on Mad Tom Road. M. Kinney agreed as she witnesses the speeding on Mad Tom Road from the Town office window.

### Town Forest Expansion Update & Resolution

R. Gaiotti explained that a presentation was held last month regarding the Owl's Head Community Forest expansion and the proposal had considerable support with residents. The next step would be to sign a contract for purchase after negotiations are complete. R. Gaiotti reviewed the Community Forest Project Resolution which is a requirement for submission of a grant application. It was consensus of the Select Board members to sign the Community Forest Project Resolution.

### FY15 Budget

R. Gaiotti reviewed the FY15 Budget Workshop Items:

- Manchester Rescue Squad ~ new total is \$35,500 listed as a budget line item. To be voted on by residents as part of the total budget package presented.
- Grand List Preservation Project ~ estimated cost for FY15 is \$10,000 with \$4,895 remaining for FY16

- Outside Audit Bid Results ~ It was the consensus of the Select Board members to award Mudgett, Jennett & Krough-Wisner the three (3) year contract for auditing (\$10,800 to \$11,500) with the requirement that staff members are rotated for each audit.
- Speed Sign ~ this would be a small cart type sign with a hitch that the Road Crew would move from place to place at an estimated cost of \$7,500. C. Brooks asked about State regulations and if certification is needed to place the sign. R. Gaiotti said the AOT would need to be consulted when placing it on Route 7 or Route 30 and a map of pre-approved location would be obtained from the State Police. C. Brooks asked about liability and R. Gaiotti responded that they will double check with law enforcement and contact VTRANS for best safety practices. It was the consensus of the Select Board members to include the line item in the budget for the purchase of the speed sign, but highlight it for adjustment if R. Gaiotti finds out if the previous speed cart is still available.
- Truck Replacement ~ the F-550 dump/plow truck has reached the end of its useful life and needs to be replaced. The Equipment Fund line item is \$115,000 (level funded) and the truck cost is estimated at \$80,000 to \$90,000. The balance of the fund would be held over in the Equipment Fund to help defray the future purchase of a grader.
- Building Study ~ consultation with an architect/engineer regarding the Town Office deficiencies for ADA and research options for use of space at an estimated cost of \$7,500 to \$10,000. C. Brooks was uncomfortable spending this money and M. Freed noted that the school was available for larger meetings. M. Oltedal suggested revisiting this item next year. It was the consensus of the Select Board members to eliminate this item from the budget.
- Town Party ~ coordination and cost sharing with the Dorset Chamber of Commerce for one summer event at an approximate cost of \$5,000 to \$7,500. It was the consensus of the Select Board members to budget \$5,000 for sharing costs of a Town event with the Chamber.

Review of the FY15 Budget Worksheet:

- BCA Salaries/Workers ~ listed at \$2,000 is to be changed to \$1,100
- C. Brooks emphasized that any money budgeted to a specific line item is to be spent only on that item and, if it is not spent, it is to be returned to the taxpayers.
- M. Oltedal asked if the listers' salaries were sufficient and R. Gaiotti noted that this was a different discussion.
- Office Expense ~ R. Gaiotti is to check what is left in this line item
- Building Study ~ line item of \$10,000 is to be removed
- Green Space & Streets ~ Green Maintenance and Mad Tom Garden line items merged into this line item. C. Brooks asked if \$4,500 was a "hard" number and R. Gaiotti replied that \$2,500 was a hard number and roughly \$1,500 was planned for the additional purchase of plants, etc.

- Recreation ~ line item was over budget by \$966. R. Gaiotti explained that the overage was due to the playground costs and \$45,000 would still work as a line item amount.
- Highway Paving Reserves ~ Church Street resurfacing and replacement of approximately 550 LF of curbing. M. Connors asked if the water issues would be addressed before paving and C. Brooks commented that this might be an opportunity to help the Prudential Committee. R. Gaiotti noted that new culverts and catch basins were planned and he would contact the Prudential Committee about this subject. M. Connors suggested that it might be prudent to put this project off for one year if the Prudential Committee cannot address the leaks at the same time.
- Engineering Expense ~ Kelleher Road & Mad Tom Road have water issues in multiple spots which may require consultation with an engineer.
- Voter Approved Appropriations ~ S. Pinsonault asked if these would be voted from the floor or by ballot and whether the three year rule was still in effect. C. Brooks answered that they would be voted from the floor and yes, the three year rule is still in effect. The Dorset Library and the East Dorset Cemetery need to submit petitions.

### **Finance Report**

R. Gaiotti reported that it was a quiet month and that the larger expenditures were: State Police, Property & Casualty Insurance, recreational reimbursements, salt, gravel, and winter sand.

### **Manager's Report**

R. Gaiotti reported that work is continuing on the Town forest acquisition and the study of the Public Safety collaboration between Dorset and Manchester. Interviews for a Road Crew member are being conducted and there is an Energy Committee meeting tomorrow night. Continuation of work on the FY15 budget is being done.

### **Approve Payroll and Accounts Payable for the Week of 11/19/13**

It was the consensus of the SB to approve the Payroll and Accounts Payable for the week of 11/19/13 as presented.

### **Other Business**

M. Oltedal moved and M. Connors seconded to approve a curb cut as presented for John Carroll located at 40 Cross Road, Dorset. Motion carried 5-0.

It was the consensus of the Select Board member to sign the Errors & Omission to the 2013 Dorset Grand List, Parcel ID #001229 that results in a 2013 tax change deletion.

M. Freed presented a letter of resignation as a Select Board member effective December 31, 2013. C. Brooks and fellow Board members expressed their thanks for M. Freed's service to Dorset.

C. Brooks directed R. Gaiotti to post the Select Board position opening immediately. A person will be appointed until the Town Meeting election.

M. Oltedal moved and M. Connors seconded to move to Executive Session at 8:45 p.m. to discuss personnel and contracts. Motion carried 5-0. Executive Session ended at 10:25 p.m.

It was the consensus of the Select Board to move forward with the Town Manager's employee wage adjustment recommendations for fiscal year 2015.

It was the consensus of the Select Board to have the Town Manager draft an agreement with the Town Clerk outlining an anticipated switch to salary in lieu of fees for fiscal year 2015.

M. Connors moved and S. Jones seconded to adjourn the meeting at 10:30 p.m. Motion carried 5-0.

Respectfully submitted,

Nancy Aversano

Town of Dorset ~ Select Board			
Date <u>12 / 11 / 13</u>			
Regular Meeting <input checked="" type="checkbox"/>			
Special Meeting <input type="checkbox"/>			
(Please Print)			Testifying
Name	Address	Representing	(Yes or No)
Anna Bawini	Londonderry	Manchester, Jm	NO
JIM MIREWDA	E. DORSET. 1234		NO
MARILYN KINNEY	E Dorset	SELF	NO
Danny Pincenault	E Dorset VT	SELF	NO
Sandra Pincenault	E Dorset	SELF	yes